Research, Outreach, and Instruction Librarian and Business Liaison, Non-Tenure Track
J. Paul Leonard Library

Position Summary

San Francisco State University’s J. Paul Leonard Library is a busy, teaching-oriented institution supporting a community of 25,000 students as well as faculty and staff. The library seeks applicants for a Research, Outreach, and Instruction Librarian and Business Liaison with experience, education, and/or interest in business. This position will work collaboratively with other liaison librarians to proactively develop partnerships with faculty to develop and deliver services that support the university’s teaching, learning, and research initiatives.

Responsibilities include:
● Providing general research assistance to the San Francisco State community.
● Teaching information literacy instruction sessions.
● Participating in the development of outreach and instructional materials.
● Serving as a liaison to assigned academic departments, including programs in the College of Business and potentially other programs as needed.
● Provide specialized research consultation services for the academic business community.
● Contributing to collection development related projects.
● Participating collegially in the collaborative development, implementation, assessment, and improvement of library resources, services, policies, and procedures.

Qualifications

Required
● ALA-accredited Master’s degree in Library and Information Science or equivalent.

Preferred
● Academic background, experience, or interest in business.
● Experience providing research assistance.
● Teaching or training experience, including the development of student learning outcomes, the use of active learning strategies, and the creation and use of assessments that measure student learning.
● Experience creating online research guides, instructional videos, tutorials, and/or other digital learning objects and instructional support materials.
Experience engaging in outreach initiatives or designing outreach materials that promote an organization’s resources, services, and/or programming.

Experience using Springshare's suite of products (e.g., LibGuides, LibAnswers, LibStaffer, etc.).

Excellent interpersonal and oral and written communication skills.

Strong commitment to equity and inclusion and the ability to work effectively and collegially with students, faculty, and staff from diverse backgrounds.

**Rank and Salary**

Appointment is expected to be at the rank of Assistant or Senior Assistant Librarian with rank and salary commensurate with qualifications and experience. Time base is up to full-time.

**Application**

Submit a letter of intent/interest, a current CV, and the names and contact information of three references to Elizabeth Detrich, Personnel Coordinator: edetrich@sfsu.edu. Review of applications will begin January 27, 2021. The position will remain open until filled.

San Francisco State is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color, ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. Reasonable accommodations will be provided for qualified applicants with disabilities who self-disclose by contacting the Library’s Personnel Coordinator, Liz Detrich, at edetrich@sfsu.edu.